

Reynella East & Districts Little Athletics Centre Inc.

Constitution



Last Amended : April 2007

REYNELLA EAST & DISTRICTS LITTLE ATHLETICS CENTRE INC.

CONSTITUTION

1. Name, jurisdiction and uniform.

- 1.1 The name of the Centre shall be “**Reynella East & Districts Little Athletics Centre Inc.**” (REDLA) hereafter referred to as **the Centre**.
- 1.2 The Centre uniform shall be the gold and maroon top, with the club emblem to be displayed on the back, as supplied by REDLA. Shorts shall be either maroon bike shorts or maroon running shorts.

2. Objectives of the Centre

The objectives of the Centre shall be:

- 2.1 To provide the necessary guidance and supervision for REDLA athletes registered with the South Australian Little Athletics Association (SALAA), hereafter referred to as the Athletes, at their athletic meetings.
- 2.2 To provide coaching and training facilities for Athletes.
- 2.3 To promote family participation in Little Athletics.
- 2.4 To register athletes with SALAA.
- 2.5 To promote the ideal of children participating for personal satisfaction through improved performance.
- 2.6 To abide by the Constitution and Rules of the SALAA and assist in its aims and objectives.

3. Powers of the Centre

The powers of the Centre shall be:

- 3.1 To collect registration fees on behalf of the SALAA.
- 3.2 To charge a Centre fee annually for equipment and other expenses, the amount to be set at a committee meeting at least 1 month prior to the commencement of each new season.
- 3.3 To appoint delegates to attend Association and Zone meetings and be represented on Sub-committees as required by SALAA Constitution and Rules.
- 3.4 To arrange Centre athletic meetings and enter Athletes in Zone and Association Championships.
- 3.5 To perform any other act consistent with the objectives of the Centre as allowed by the Constitution and Rules.

4. Management

- 4.1 The management of the Centre shall be the responsibility of a committee, hereafter referred to as **the Committee**, comprising:
 - The Executive:
President, Vice-President, Secretary, Treasurer.
 - Not less than 4 and not more than 8 Committee members, who will hold other designated positions as required to manage the Centre, e.g. Officials Organiser, Registrar, Recorder, Equipment, Canteen, Competition Director.
- 4.2 The Committee shall be elected at the Centre’s Annual General Meeting (AGM) and nominations may be in writing or taken from the floor of the meeting.

- 4.3 In the event of more than one nomination being received for an executive position, the outcome will be decided by a show of hands. In the event of more than 8 nominations for Committee members, the outcome will be decided by a “first past the post” ballot, with each voting member casting 8 votes.
- 4.4 All parents/guardians of the Athletes are entitled to hold office and vote.
- 4.5 Positions not filled at the AGM shall be filled at the first meeting of the newly elected Committee. The first meeting of the newly elected Committee will take place within one (1) month following the AGM.
- 4.6 In the event of the resignation of a Committee member during a term of office, the Committee may appoint a replacement at its discretion.
- 4.7 The Committee may remove from office any Committee member who fails to attend 2 consecutive meetings without showing good cause.

5. Powers of the Committee

The powers of the Committee shall be:

- 5.1 To plan and co-ordinate all activities of the Centre.
- 5.2 To act on behalf and in the interest of Centre members at all times.
- 5.3 To set the rules as required for the good conduct of the Centre.
- 5.4 To reprimand and/or suspend any member whose conduct, in the opinion of the Committee, is discreditable to the Centre.
- 5.5 To appoint as necessary:
 - Sub-committees for special purposes.
 - Assistants to committee members, and their powers shall be defined by the Committee.

6. Meetings and quorums.

- 6.1 The AGM of the Centre shall be held before the end of April of each year.
- 6.2 A quorum for the AGM shall consist of fifteen (15) parents/guardians of the athletes.
- 6.3 Notice of the AGM shall be published at least one (1) month prior to the meeting.
- 6.4 Committee meetings shall be held monthly, or as required, the time and place to be determined by the Committee.
- 6.5 A quorum for Committee meetings shall consist of 50% of the members of the Committee, one of whom shall be the holder of an executive position.
- 6.6 Special General Meetings (SGMs) shall be called by the Secretary at the direction of the President, or upon a written request signed by no less than ten (10) parents/guardians of the athletes.
- 6.7 The SGM shall be held within 28 days of receiving the request.
- 6.8 Notice of SGMs shall be published 14 days prior to the meeting and the purpose shall be stated.
- 6.9 A quorum for SGMs shall consist of fifteen (15) parents/guardians of the athletes.

7. Amendments of the Constitution

- 7.1 Proposed amendments to the Constitution must be submitted in writing to the Secretary at least six (6) weeks prior to the AGM.
- 7.2 Notice of such proposed amendments shall be displayed on the Centre notice board not less than 28 days before the AGM.
- 7.3 A two thirds majority vote of the Athletes’ parents/guardians present at the AGM shall be required before an amendment can become part of the Constitution.
- 7.4 Any changes to words in the Constitution that does not change the intent of the amended paragraph shall be passed and minuted at a Centre Committee meeting and not require a motion to be passed at the Annual General Meeting.

8. Funds

- 8.1 The financial year of the Centre shall commence on the 1st day of April and end on the 31st day of March in the following year.
- 8.2 All monies received on behalf of the Centre shall be banked in an account designated **Reynella East & Districts Little Athletics Inc** with any branch of any bank convenient to the Committee. Preference should be given to any sponsors at the time.
- 8.3 All payment made shall be by cheque signed by any two of the following signatories: President, Vice-President, Secretary, Treasurer or Registrar. On no account shall any two members of one family or of one address be eligible to sign.
- 8.4 The Treasurer shall keep a register of Centre property for insurance purposes.
- 8.5 The Treasurer shall present a financial report at all meetings of the Centre.
- 8.6 The Treasurer's books shall be subjected to audit prior to the AGM, at which the audited report shall be presented.

9. Trophies and Awards

- 9.1 **Centre Trophy:** Athletes registered before December 31st must have attended not less than ten (10) athletic meetings, home or away, in the summer track and field season, programmed by the Centre or the SALAA as recorded in the Centre year book. Athletes registered after December 31st must have attended not less than six (6) athletic meetings, home or away in the summer track and field season, programmed by the Centre or the SALAA as recorded in the Centre year book.
- 9.2 **Sponsor Achievement Awards:** These awards may be made available to the Athletes according to the criteria set by the sponsor.
- 9.3 **Achievement Trophy:** A trophy may be presented to a boy and girl in each age group based on a points system as ratified by the Committee prior to the commencement of the season. The Centre Recorder shall be responsible for the calculation of the points system during the season.
- 9.4 **Merit Awards:** These will be awarded to Athletes who have attended 75 little athletic meetings (and again at 150 athletic meetings), both home and away (including championships etc.) during the summer (track and field) and winter (cross country) season whilst registered with REDLA. Athletes will be awarded with a certificate of merit, a trophy, and their name will be placed on an honour board.
- 9.41 Athletes who have attended little athletics at other official athletic clubs within Australia, may, once registered with REDLA, transfer their accrued meetings to REDLA to combine the total number of meets to reach 75 and 150 respectively. Verification of attendance may be requested at the committees' discretion.
- 9.5 **Adult Life Membership:** may be awarded to a person(s) who have contributed at least X years of commendable service to REDLA. Nominations must be submitted in writing to the Club Secretary no less than 28 days prior to the Annual General Meeting. *The final decision will be at the discretion of the committee OR Life Members of the Centre may be appointed by a simple majority vote of the adult members of the Club.*
- 9.6 **Junior Life Membership:** any athlete that has been an "active" registered member participating in home, away, special and association meets for X years, and is of good character may be nominated for Junior Life Membership. The Centre Registrar is to present a list of those athletes that meet the above criteria to the committee and the committee is to make the final decision. Life Memberships are to be presented at the Club AGM.
- 9.7 The committee has the right to make other awards at its discretion.

10. Dissolution of the Centre

- 10.1 In the event of a resolution being passed that the Centre be disbanded, all property and funds held at that time shall be disposed of as directed by the Board of the SALAA.

